



MARION COUNTY SHERIFF'S OFFICE

Marion County Assoc. of Criminal Defense Lawyers
c/o President Ian Pickens, Esq.
Via E-mail to: ipickens@meldonlaw.com

October 10, 2019

Dear friends and colleagues,

Please be advised that if you wish to take the deposition of an employee of the Marion County Sheriff's Office in a criminal case, it will no longer be necessary to serve subpoenas or written notice upon the Sheriff's Office to secure their attendance at deposition.

Effective immediately, you may instead send a notice of taking deposition to us via e-mail, to: mcsoelectronicsvic@marionso.com. The notice of taking deposition must be delivered at least 5 days¹ prior to the date of the deposition. Pursuant to Fla. R. Crim. P. 3.220(h)(5), the employees named therein will then appear at deposition, without subpoena.

While the rule requires attendance of witnesses with provision of 5 days' notice, I would ask that notices be sent to us at the earliest possible time. If there are scheduling conflicts for a particular employee, which may arise due to training or other commitments, those can be identified and alternative arrangements made to take depositions without delay.

It is the hope of the Sheriff's Office that this will lead to the increased efficiency in the administration of criminal justice at a decreased cost to taxpayers. Should you encounter issues with this process, I would ask that you please contact me via telephone at (352) 369-6758 or via e-mail at tmccourt@marionso.com.

Sincerely,

WILLIAM "BILLY" WOODS
SHERIFF OF MARION COUNTY

By: Timothy McCourt
General Counsel
Florida Bar No. 44604

Copy: Chief Deputy Robert Douglas; Major Clint Bowen; Major Alicia Walker; Captain Adri Parr
Sergeant Eugene Harper; Public Defender's Office; Regional Conflict Counsel (Marion County);
Clerk's Office; State Attorney's Office.

¹ Fla. R. Crim. P. 3.040, citing to Fla. R. Jud. Admin. 2.514(a)(3), provides for the computation of time for periods of less than seven days; it excludes Saturdays, Sundays, and legal holidays in the computation.

Billy Woods, Sheriff